INTERNATIONAL STANDARD

ISO 14971

Third edition 2019-12

Medical devices — Application of risk management to medical devices

Dispositifs médicaux — Application de la gestion des risques aux dispositifs médicaux



ISO 14971:2019(E)



COPYRIGHT PROTECTED DOCUMENT

© ISO 2019

All rights reserved. Unless otherwise specified, or required in the context of its implementation, no part of this publication may be reproduced or utilized otherwise in any form or by any means, electronic or mechanical, including photocopying, or posting on the internet or an intranet, without prior written permission. Permission can be requested from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office CP 401 • Ch. de Blandonnet 8 CH-1214 Vernier, Geneva Phone: +41 22 749 01 11 Fax: +41 22 749 09 47 Email: copyright@iso.org Website: www.iso.org

Published in Switzerland

Contents Foreword Introduction		Page
		iv
		vi
1	Scope	
2	Normative references	
3	Terms and definitions	
4	General requirements for risk management system 4.1 Risk management process 4.2 Management responsibilities 4.3 Competence of personnel 4.4 Risk management plan 4.5 Risk management file	
5	Risk analysis	
	5.1 Risk analysis process	10
	 5.2 Intended use and reasonably foreseeable misuse 5.3 Identification of characteristics related to safety 	10 11
	5.4 Identification of <i>hazards</i> and <i>hazardous situations</i>	
	5.5 Risk estimation	
6	Risk evaluation	12
7	Risk control	12
	7.1 <i>Risk control</i> option analysis	12
	7.2 Implementation of <i>risk control</i> measures	
	7.3 Residual risk evaluation	
	 7.4 Benefit-risk analysis 7.5 Risks arising from risk control measures 	
	7.6 Completeness of <i>risk control</i>	
8	Evaluation of overall <i>residual risk</i>	
9	Risk management review	15
10	Production and post-production activities	15
	10.1 General	
	10.2 Information collection	
	10.3 Information review	
A		
	ex A (informative) Rationale for requirements	
	ex B (informative) Risk management process for medical devices	
Annex C (informative) Fundamental risk concepts		30
Rihli	iography	36

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html.

This document was prepared by Technical Committee ISO/TC 210, *Quality management and corresponding general aspects for medical devices*, and IEC/SC 62A, *Common aspects of electrical equipment used in medical practice*.

This third edition cancels and replaces the second edition (ISO 14971:2007), which has been technically revised. The main changes compared to the previous edition are as follows:

- A clause on normative references has been included, in order to respect the requirements for fixed in Clause 15 of ISO/IEC Directives, Part 2:2018.
- The defined terms are updated and many are derived from ISO/IEC Guide 63:2019. Defined terms are printed in italic to assist the reader in identifying them in the body of the document.
- Definitions of benefit, reasonably foreseeable misuse and state of the art have been introduced.
- More attention is given to the *benefits* that are expected from the use of the *medical device*. The term *benefit-risk* analysis has been aligned with terminology used in some regulations.
- It is explained that the *process* described in ISO 14971 can be used for managing *risks* associated with *medical devices*, including those related to data and systems security.
- The method for the evaluation of the overall *residual risk* and the criteria for its acceptability are required to be defined in the *risk management* plan. The method can include gathering and reviewing data and literature for the *medical device* and for similar *medical devices* and similar other products on the market. The criteria for the acceptability of the overall *residual risk* can be different from the criteria for acceptability of individual *risks*.
- The requirements to disclose *residual risks* have been moved and merged into one requirement, after the overall *residual risk* has been evaluated and judged acceptable.
- The review before commercial distribution of the *medical device* concerns the execution of the *risk management* plan. The results of the review are documented as the *risk management* report.

- The requirements for production and post-production activities have been clarified and restructured.
 More detail is given on the information to be collected and the actions to be taken when the collected information has been reviewed and determined to be relevant to safety.
- Several informative annexes are moved to the guidance in ISO/TR 24971, which has been revised in parallel. More information and a rationale for the requirements in this third edition of ISO 14971 have been provided in <u>Annex A</u>. The correspondence between the clauses of the second edition and those of this third edition is given in <u>Annex B</u>.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

Introduction

The requirements contained in this document provide *manufacturers* with a framework within which experience, insight and judgment are applied systematically to manage the *risks* associated with the use of *medical devices*.

This document was developed specifically for *manufacturers* of *medical devices* on the basis of established principles of *risk management* that have evolved over many years. This document could be used as guidance in developing and maintaining a *risk management process* for other products that are not necessarily *medical devices* in some jurisdictions and for suppliers and other parties involved in the *medical device life cycle*.

This document deals with *processes* for managing *risks* associated with *medical devices*. *Risks* can be related to injury, not only to the patient, but also to the user and other persons. *Risks* can also be related to damage to property (for example objects, data, other equipment) or the environment.

Risk management is a complex subject because each stakeholder can place a different value on the acceptability of risks in relation to the anticipated benefits. The concepts of risk management are particularly important in relation to medical devices because of the variety of stakeholders including medical practitioners, the organizations providing health care, governments, industry, patients and members of the public.

It is generally accepted that the concept of *risk* has two key components:

- the probability of occurrence of *harm*; and
- the consequences of that *harm*, that is, how severe it might be.

All stakeholders need to understand that the use of a *medical device* involves an inherent degree of *risk*, even after the *risks* have been reduced to an acceptable level. It is well known that in the context of a clinical *procedure* some *residual risks* remain. The acceptability of a *risk* to a stakeholder is influenced by the key components listed above and by the stakeholder's perception of the *risk* and the *benefit*. Each stakeholder's perception can vary depending upon their cultural background, the socio-economic and educational background of the society concerned and the actual and perceived state of health of the patient. The way a *risk* is perceived also takes into account other factors, for example, whether exposure to the *hazard* or *hazardous situation* seems to be involuntary, avoidable, from a man-made source, due to negligence, arising from a poorly understood cause, or directed at a vulnerable group within society.

As one of the stakeholders, the *manufacturer* reduces *risks* and makes judgments relating to the *safety* of a *medical device*, including the acceptability of *residual risks*. The *manufacturer* takes into account the generally acknowledged *state of the art*, in order to determine the suitability of a *medical device* to be placed on the market for its *intended use*. This document specifies a *process* through which the *manufacturer* of a *medical device* can identify *hazards* associated with the *medical device*, estimate and evaluate the *risks* associated with these *hazards*, control these *risks*, and monitor the effectiveness of the controls throughout the *life cycle* of the *medical device*.

The decision to use a *medical device* in the context of a particular clinical *procedure* requires the *residual risks* to be balanced against the anticipated *benefits* of the *procedure*. Such decisions are beyond the scope of this document and take into account the *intended use*, the circumstances of use, the performance and *risks* associated with the *medical device*, as well as the *risks* and *benefits* associated with the clinical *procedure*. Some of these decisions can be made only by a qualified medical practitioner with knowledge of the state of health of an individual patient or the patient's own opinion.

For any particular *medical device*, other standards or regulations could require the application of specific methods for managing *risk*. In those cases, it is necessary to also follow the requirements outlined in those documents.